



# Copper State Cutlery Association

## CONSTITUTION

### Preamble

This Constitution of the Copper State Cutlery Association (hereinafter referred to as the "Association") reflects the founding Constitution as ratified September 7, 2007.

### Article I - Definition of Terms

1.1 The Association, as defined in the Preamble, consists of dues-paying individual members and dues-paying member organizations.

1.2 The term "Board" shall refer to the Board of Directors and Officers of the Association. The Board shall be appointed according to the procedures set forth in this Constitution.

1.3 The term "Director" shall refer to a member of the Board for the Association excluding a position held by an Officer.

1.4 The term "Officers" shall refer to the President, Vice President, Secretary, and Treasurer of the Association.

1.5 There shall be only one vote granted to any Board member, regardless of how many positions are held in office.

### Article II - Name and Governing Authority

2.1 The Association shall be known as the Copper State Cutlery Association hereafter referred to as the Association in this Constitution and Bylaws.

2.2 The Association is incorporated under the laws of the State of Arizona pursuant to Articles of Incorporation filed on September 7, 2007. This Constitution and Bylaws is promulgated as a guide to the membership and affiliated organizations to define the organization and methods of operation of the Association. The provisions of this Constitution and Bylaws shall not be in conflict with the Articles of Incorporation and in the event they may be, the Articles of Incorporation shall govern.

2.3 The principal office of the Association shall be located at the address of the President or another of their choosing.

2.4 The fiscal year of the Association shall be January 1 through December 31.

### Article III - Purpose and Objectives

3.1 The major purpose of this organization shall be to promote and educate the legal and safe use and ownership of all forms of edged tools, edged weapons, and implements, foster the development of collecting, exhibiting, making, or dealing by its members at trade shows, meetings, and other venues.

### Article IV - Procedures for Constitution Revision

4.1 All proposed amendments to the Constitution must be submitted in writing to the Board four months prior to the annual meeting. The Constitution may be amended by a two-thirds majority of the Board.

## BYLAWS

### Article I - Membership

1.1 Membership shall be open to all individuals, firms, and organizations interested in promoting the objectives of the Association in one of the following classifications:

1.2 Membership shall be granted by the President.

## Article II – Board Members

2.1 The Board Members shall be comprised of three (3) Directors, and four (4) Officers, President, Vice-President, Treasurer, and Secretary.

2.2 The Board shall meet a minimum of three times each year. Other meetings may be scheduled at the discretion of the President.

2.3 The President is the final authority in carrying out policies and procedures as specified in the Constitution and Bylaws.

2.4 It is the responsibility of the Board to insure that appropriate procedures are followed in revising the Constitution and Bylaws.

2.5 The responsibilities of the Board shall include but not be limited to:

2.5.1 Initiating action to carry out the purposes and objectives of the Association including the authority to appoint and discharge any committees deemed necessary to conduct the work of the Association.

2.5.2 Distribution of funds necessary to conduct the work of the Association.

2.5.3 Auditing the financial records of the Association and the preparation of an audit report to be presented at the Annual Business Meeting.

2.5.4 Initiation of proposed additions and/or amendments to the Constitution and Bylaws of the Association and the processing of these changes in accordance with approved policy.

2.6 The duties of the Officers of the Board are as follows:

2.6.1 The President shall:

2.6.1.1 Be responsible for the daily operation of the Association.

2.6.1.2 Preside at Trade Shows of the Association and at all meetings.

2.6.1.3 Promote the work of the Association and serve as the official representative of the Association.

2.6.1.4 Prepare an agenda for all meetings of the Association.

2.6.1.5 Appoint and dissolve committees as the President deems appropriate.

2.6.2 The Vice-President shall:

2.6.2.1 Discharge the duties of the President in their absence or inability.

2.6.2.2 Oversee promotion of Association Trade Shows and meetings.

2.6.2.3 Temporarily assume the power and duties of the Treasurer in the case of the Treasurer being unable to fulfill their duties.

2.6.2.4 Complete other duties as assigned by the President.

2.6.3 The Secretary shall:

2.6.3.1 Record the minutes of the meetings of the Association.

2.6.3.2 Prepare the Association Newsletters.

2.6.3.3 Maintain accurate membership and promotional mailings lists of the Association.

2.6.3.4 Maintain permanent files for all legal documents and records pertaining to the Association.

2.6.3.5 Oversee maintenance of the Association website.

2.6.3.6 Complete other duties as assigned by the President.

2.6.4 The Treasurer shall:

2.6.4.1 Authorize, place, and record expenditures and deposits for the Association bank account.

2.6.4.2 Prepare financial reports for Association meetings.

2.6.4.3 Maintain permanent files for all financial documents and records pertaining to the Association.

2.6.4.4 Complete other duties as assigned by the President.

2.7 Removal from office of a Board Member shall be by majority vote of the Board Members OR by 2/3 vote of all current paid individual members.

2.8 Any unexpected vacancies occurring on the Board shall be filled by appointment by the President. A vacancy of the office of the President shall either be filled by the Vice-President or appointment by the Vice-President.

### Article III - Dues

3.1 Membership dues shall be established as follows:

3.1.1 Individual Membership Dues - \$25

3.1.2 Organizational Membership Dues - \$50

3.1.3 Lifetime Individual Membership Dues - \$350

3.2 Membership dues shall be paid to the Treasurer by January 1st for one year in advance. Failure to pay dues by April 1st will result in immediate and automatic loss of membership. Annual dues represent the period from January 1st to December 31st of the current calendar year.

3.3 Annual dues may be paid up to three (3) years in advance. Dues are non-refundable.

3.4 New member and previous members who have allowed their membership to lapse at least 3 years shall be required to pay an additional one time fee of \$10 for initiation.

### Article IV - Affiliation

4.1 Association may affiliate with other organizations providing this affiliation is in the best interest of the Association. The President has the final authority to approve such affiliations.

4.2 Other organizations may affiliate with the Association providing that the affiliations are in the best interest of the Association. The President has final authority to approve such affiliations.

### Article V - Miscellaneous

5.1 These Bylaws may be amended by a 2/3 majority vote of all current paid individual members. Any bylaw may be amended or repealed by passing a bylaw to that effect.

5.2 The Association shall not engage in any political campaign activities, nor shall it engage in any impermissible lobbying activities as defined either under the terms of Section 501 (c) (3) of the Internal Revenue Code or the regulations promulgated thereunder, or in any other activities that may endanger the tax-exempt status the Association enjoys under both the laws of the State of Arizona and the laws of the federal government that govern not-for-profit corporations.

5.3 This document shall be in full force and effect after adoption by a majority vote of the Board.

5.4 The Association may be dissolved if 2/3 majority of Individual Members so desire, by their giving three months notice in writing to the President. In this event the liabilities of the Association shall be discharged and the residuary assets distributed to the National Knife Collectors Association Museum.

Signed (President) signed  
(Steve Jones)

Signed (Vice-President) signed  
(John Brown)

Signed (Treasurer) signed  
(John Brown)

Signed (Secretary) signed  
(Gary Fields)

Signed (Director) signed  
(Lee Beene)

Signed (Director) signed  
(Bob Mattingly)

Signed (Director) signed  
(Jim Ort)